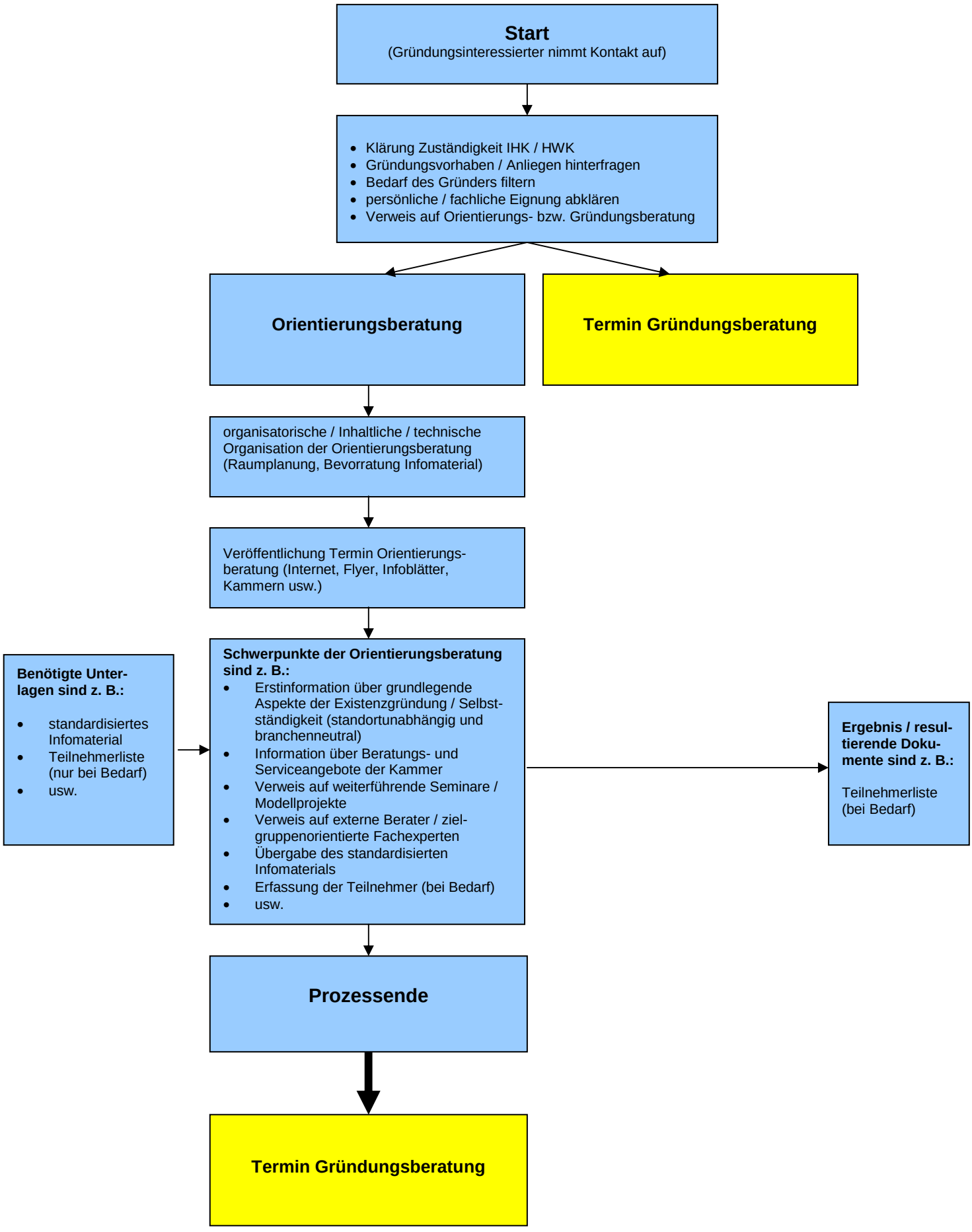Ablauf Orientierungsberatung